



Spousal & Common-Law Partner Sponsorship — Document Checklist

For Canadian citizens and permanent residents sponsoring a spouse, common-law, or conjugal partner (inland or outland).

The sponsorship undertaking for a spouse or partner lasts 3 years from the date they become a permanent resident.

How to use this: Tick each box as you gather the document. Bring the completed file to your CHK consultation so we can review it before you submit.

Sponsor eligibility

- Proof of Canadian citizenship or PR (citizenship certificate / PR card)
- Proof you are not receiving social assistance (except for disability)
- (No minimum income requirement for a spouse / partner)

Relationship evidence

- Marriage certificate, OR proof of 12 months continuous cohabitation (common-law), OR conjugal evidence
- Relationship history; photos together across time; communication records
- Proof of combined finances: joint accounts, leases, bills, beneficiary designations
- Proof of recognition by family/friends; travel together; statutory declarations

Identity (both partners)

- Valid passports and birth certificates; digital photos
- Divorce or death certificates for any previous marriages

Sponsored person — security & medical

- Police certificate(s) for each country lived in 6+ months since age 18
- Immigration medical exam (IME); military service records if applicable

Children & forms

- Children's birth certificates and custody documents (if any)
- Sponsorship application + undertaking, and the PR application
- Inland applicants: proof of status in Canada (optional spousal open work permit application)